FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

## Summary Information

**Permit No:** F00059452-B **Type of Permit:** FILMING **Release Date:** 12/12/2012

**Production Company** UNIVERSAL NETWORK TELEVISION LLC

**Insured Company Name** UNIVERSAL NETWORK TELEVISION LLC

Contact Phone No. 1 818-777-1000
Contact Phone No. 2
Fax 310-969-1100
Address 100 UNIVERSAL CITY PLAZA, BLDG 1320/PH 1
UNIVERSAL CITY, California 91608

**Production Title** THE OFFICE # 9015

**Type of Production** TV Sitcom

**Producer** Steve Burgess

**Director** Lee Kirk

**1st AD** Rusty Mahmood

**Production Manager** Meredith Zamsky

**FilmL.A. Coordinator** JDP - Jason Del Paine

**Location Manager** Kyle Alexander
Primary Phone Mobile - 310-909-9064
Secondary Phone Office - 818-786-6666

**Location Assistant** Kyle Alexander
Primary Phone Mobile - 310-909-9064
Secondary Phone

### Fees

| | |
|---|---|
| Posting 600 | $552.00 |
| Posting 900 | $414.00 |
| Posting 1200 | $276.00 |
| Notification Charge | $310.00 |
| FILMLA FILM PERMIT RIDER FEE | $100.00 |
| LA CITY FIRE SAFETY OFFICER | $704.00 |

**Total Permit Fee** $2,356.00

**Number of Locations** 2

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## Summary Information

## Location



| | | | |
|---|---|---|---|
| **Permit Number** | F00059452-B | **Location Manager** | Kyle Alexander |
| **Production Company** | UNIVERSAL NETWORK TELEVISION L... | Primary Phone | Mobile - 310-909-9064 |
| **Insured Company** | UNIVERSAL NETWORK TELEVISION L... | Secondary Phone | Office - 818-786-6666 |
| **Production Title** | THE OFFICE # 9015 | | |

**Location Address** 10433 Kling St, Los Angeles, CA, 91602

**Location Type** Private Residence

**Prep Dates** 12/12/2012 - 12/12/2012 07:00 - 22:00 1 day

**Film Dates** 12/13/2012 - 12/13/2012 07:00 - 22:00 1 day

**Strike Dates** 12/14/2012 - 12/14/2012 07:00 - 22:00

**Open or Closed to the Public** Closed

**Generic Conditions**
All Vehicles must be parked legally.
Community Survey Obtained
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
Number of uniformed officers listed on the permit is a minimum requirement. Permittee remains responsible for deploying a sufficient number of uniformed officers to provide traffic and crowd control to ensure the safety of the film crew and the public.
Traffic control must be done in accordance w/MUTCD
Traffic Officers Required
Uniformed officers shall have a copy of the film permit in their possession and are required to confirm that all traffic control signage devices are in place.

**Please see attached documents**
59452, Kyle alexander Universal AGENT Letter.pdf
Toluca Lake July 2009.pdf

**Equipment on Location**

| Type | Quantity |
|---|---|
| 5 or 10 ton trucks | 5 |
| Camera cars | 2 |
| Cast/Crew vehicles | 65 |
| Cube Trucks | 5 |
| Generator | 1 |
| Honey Wagons | 1 |
| Motor Homes | 2 |
| Picture vehicles | 2 |
| Semi Trucks | 1 |
| Stakebed Trucks | 1 |
| Trailers | 2 |
| Vans | 4 |

**Personnel on Location**

| Type | Quantity |
|---|---|
| Cast | 10 |
| Crew | 65 |
| Off-Duty/Retired LAPD Officer(s) | 2 |

**Filming Activities** Interior/exterior dialogue; walk & talks; drive ups, bys, aways & /or car to car shots; ITC; IPC; Camera/equipment on property, sidewalk, across the street &/or in street;

**Jurisdiction** **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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## Summary Information

## Location



| | | | |
|---|---|---|---|
| **Permit Number** | F00059452-B | **Location Manager** | Kyle Alexander |
| **Production Company** | UNIVERSAL NETWORK TELEVISION L... | Primary Phone | Mobile - 310-909-9064 |
| **Insured Company** | UNIVERSAL NETWORK TELEVISION L... | Secondary Phone | Office - 818-786-6666 |
| **Production Title** | THE OFFICE # 9015 | | |

**Approvals** LOS ANGELES POLICE DEPARTMENT — Mark Buck

**Coordinator Note** RIDER B RELEASES LOCATION

**Parking**

**Base Camp**
Location Type : Filming Location

**Parking Notes**
UNIVERSAL STUDIOS

**Crew Parking**
Location Type : Filming Location

**Posting "No Parking" signs** N/S KLING ST., 10433 KLING ST. (LOCATION) - EAST TO PLACIDIA AVE.
W/S LEDGE AVE., KLING ST.,- NORTH 100'FT

**Approximate Footage** 601 - 900 **Log Number** 47700

**Date(s)** 12/12/2012 to 12/12/2012 **Time(s)** 07:00 to 22:00

**Posting "No Parking" signs** N/S KLING ST., 10433 KLING ST. (LOCATION) - EAST TO PLACIDIA AVE.
W/S LEDGE AVE., KLING ST.,- NORTH 100'
S/S KLING ST., ARCOLA AVE.,- WEST 100'

**Approximate Footage** 901 - 1200 **Log Number** 47701

**Date(s)** 12/13/2012 to 12/13/2012 **Time(s)** 07:00 to 22:00

**Posting "No Parking" signs** N/S KLING ST., 10433 KLING ST. (LOCATION) - EAST TO PLACIDIA AVE.
W/S LEDGE AVE., KLING ST.,- NORTH 100'FT

**Approximate Footage** 601 - 900 **Log Number** 47703

**Date(s)** 12/14/2012 to 12/14/2012 **Time(s)** 07:00 to 22:00

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## Summary Information

## Location



| | | | |
|---|---|---|---|
| **Permit Number** | F00059452-B | **Location Manager** | Kyle Alexander |
| **Production Company** | UNIVERSAL NETWORK TELEVISION L... | Primary Phone | Mobile - 310-909-9064 |
| **Insured Company** | UNIVERSAL NETWORK TELEVISION L... | Secondary Phone | Office - 818-786-6666 |
| **Production Title** | THE OFFICE # 9015 | | |

**Location Address** 11225 Huston St, Los Angeles, CA, 91601

**Location Type** Apartment Building

**Film Dates** 12/14/2012 - 12/14/2012 07:00 - 17:00 1 day

**Open or Closed to the Public** Open

**Generic Conditions**
All Vehicles must be parked legally.
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
Number of uniformed officers listed on the permit is a minimum requirement. Permittee remains responsible for deploying a sufficient number of uniformed officers to provide traffic and crowd control to ensure the safety of the film crew and the public.
Traffic control must be done in accordance w/MUTCD
Traffic Officers Required
Uniformed officers shall have a copy of the film permit in their possession and are required to confirm that all traffic control signage devices are in place.

**Equipment on Location**

| Type | Quantity |
|---|---|
| 5 or 10 ton trucks | 5 |
| Cast/Crew vehicles | 65 |
| Cube Trucks | 5 |
| Generator | 1 |
| Honey Wagons | 1 |
| Motor Homes | 1 |
| Semi Trucks | 1 |
| Stakebed Trucks | 1 |
| Trailers | 2 |
| Vans | 3 |

**Personnel on Location**

| Type | Quantity |
|---|---|
| Cast | 10 |
| Crew | 65 |
| LA City UFSO assigned | 30364 |
| Off-Duty/Retired LAPD Officer(s) | 2 |

**Filming Activities** Driving shots; Equipment on sidewalk, in curb lane & across street; Interior and exterior dialogue; Intermittent pedestrian control; Intermittent traffic control - 2 minutes standard;

**Jurisdiction** **Political:** Los Angeles City - Council District 02 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

**Thomas Guide** **Page:** 562 **Grid:** J3

**Approvals**

| | |
|---|---|
| LOS ANGELES POLICE DEPARTMENT | Mark Buck |
| LOS ANGELES CITY FIRE DEPARTMENT - FILM UNIT | Jazmyn Davis |

**Coordinator Note** RIDER B RELEASES LOCATION

**Parking**

**Base Camp**
Location Type : Filming Location
**Parking Notes**
10451 Magnolia Blvd.,

**Crew Parking**
Location Type : Filming Location

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## Summary Information

## Location



| | | | |
|---|---|---|---|
| **Permit Number** | F00059452-B | **Location Manager** | Kyle Alexander |
| **Production Company** | UNIVERSAL NETWORK TELEVISION L... | Primary Phone | Mobile - 310-909-9064 |
| **Insured Company** | UNIVERSAL NETWORK TELEVISION L... | Secondary Phone | Office - 818-786-6666 |
| **Production Title** | THE OFFICE # 9015 | | |

**Posting "No Parking" signs** E/S KLUMP AV., MORRISON ST. - GOING 100' SOUTH OF HUSTON ST.

**Approximate Footage** 301 - 600 **Log Number** 47699

**Date(s)** 12/14/2012 to 12/14/2012 **Time(s)** 07:00 to 22:00

**Posting "No Parking" signs** N/S MAGNOLIA BL., STROHM AV. - EAST 200'
E/S STROHM AV., MAGNLIA BL. - NORTH 200'

**Approximate Footage** 301 - 600 **Log Number** 47813

**Date(s)** 12/13/2012 to 12/13/2012 **Time(s)** 00:00 to 00:00

**Posting "No Parking" signs** N/S MAGNOLIA BL., STROHM AV. - EAST 200'
E/S STROHM AV., MAGNLIA BL. - NORTH 200'

**Approximate Footage** 301 - 600 **Log Number** 47912

**Date(s)** 12/14/2012 to 12/14/2012 **Time(s)** 00:00 to 00:00

**Posting "No Parking" signs** E/S KLUMP AV., MORRISON ST. - GOING 100' SOUTH OF HUSTON ST.

**Approximate Footage** 301 - 600 **Log Number** 47912

**Date(s)** 12/14/2012 to 12/14/2012 **Time(s)** 07:00 to 22:00

NOT A PERMIT

Permit #F00059452-B

# Appointment of Film Permits Unlimited, Inc.
# As Authorized Agent and representative

Universal Network Television LLC.

I certify that I am a representative of NBC Network Television LLC ("Principal") and am authorized to enter into binding contractual agreements on it's behalf. I further certify that I am authorized by Principal to appoint other representatives and agents for Principal and to give such representatives and agents authority to enter into and bind Principal to agreements relating to the issuance of and compliance with location film (e.g. theatrical, television, commercial and other motion picture filming) and still photographic permits, including the permits themselves and any riders to such permits. Acting on behalf of Principal in my capacity as its authorized representative, I appoint Film Permits Unlimited, Inc. and it's employees and agents ("FPU") as Principal's authorized representatives and agents to apply for location film (e.g. theatrical, television, commercial and other motion picture filming) and still photographic permits on behalf of Principal through Film LA, Inc., any city and county, or through any other jurisdiction: to negotiate, discuss, accept, modify, agree to and bind Principal to the terms and conditions of such permits (including all restrictions and /or community guidelines applicable to any such permit); and to execute such permits on behalf of Principal. Principal understands, acknowledges and agrees that it (and/or its insurers) remain responsible and liable for all obligations imposed by or incidental to any permit or rider issued to Principal signed by an employee or agent of (including any coordinator, runner or messenger used by) FPU. Principal further agrees to comply with the terms and conditions of any such permits and hereby appoints FPU as an authorized representative to facilitate compliance with such terms and conditions following issuance of any such permits and to enter into agreements for Principal with respect thereto. Any person, agency, entity, or organization (including Film LA, Inc. and any city county or other jurisdiction) may rely upon this appointment and need not obtain further authorization for any act described herein. An original or faxed copy of this appointment shall be sufficient, and may be treated as an original for all purposes. The appointment may be revoked by Principal at any time in writing, but in any case, shall expire one (1) year from the date of execution set forth below.

I declare under penalty of perjury under the laws of the State of California that I am authorized to appoint FPU as agent for Principal, and based upon that authority I hereby appoint FPU as Principal's agent as set forth herein.

Dated: 8-4-12

NBC Network Television, LLC / Universal Network Television LLC.
Name of Principal

By: Kyle Alexander
Representative's Signature

Kyle Alexander
Print Representative's Name

Location Manager
Representative's title

13927 Saticoy St
Van Nuys, CA 91402
Principal's Address

818 786-6666
Principal's Telephone

**Film Permits Unlimited, Inc.**
**Phone (818) 347-9929**
**Fax (818) 347-9784**

**Please sign and fax back**
**Principal = Name of Company**

NOT A PERMIT

**SPECIAL FILMING CONDITIONS**
**TOLUCA LAKE COMMUNITY**

*The Special Filming Conditions described below will be included in the terms and conditions of permits issued for filming in this area and are in addition to the standard terms and conditions applicable to filming permits generally. While these Special Filming Conditions will be included as terms if a permit for filming in this area is issued, they are not intended to, and do not, establish the criteria or standards for determining whether or not a particular permit (or permits) will be issued for this area. The decision whether or not a particular permit (or permits) will be issued is vested in the discretion of the appropriate City or County department or their designees (including FilmL.A., Inc.), to be exercised consistent with public health, safety and general welfare, and applicable land-use ordinances.*

These Special Filming Conditions apply to the area bounded by: Cahuenga Boulevard., Camarillo Street, the Burbank city boundary and the Los Angeles River. **Affected residents must be notified at least two (2) days in advance of the first day of filming or the first day of any substantial set preparation.** *Permit requests must be submitted at least three (3) days in advance.*

- **At least three signs measuring no less than 2-feet by 3-feet must be posted in public view whenever the company is working in the community.** The signs must have the names of the production company, the production title, the person to contact should something need to be resolved. The signs must also have a production company phone number.

- **Cast and crew must be bused or shuttled to all Toluca Lake residential filming locations.** Only vehicles authorized by the film permit may be parked on the street where filming is to take place. Personal cars are not to be parked on residential streets in the Toluca Lake area.

- **Production vehicle parking will be limited to one side of the street at all times.**

- **Vehicle and/or pedestrian traffic can be halted for periods up to 90 seconds under the authority of FilmL.A.** Longer periods require the concurrence of FilmL.A.

- **Copies of these Special Conditions must be distributed by the production company to every off-duty/retired police officer authorized to work location filming assignments before or at the time of arrival at the location.**

- Production companies must attach copies of these Special Conditions to their call sheets when working in Toluca Lake.

FilmL.A. Inc.
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